

## COURSE OBJECTIVES

This is an online summer intensive course that covers the materials for one semester within six weeks.

This course is designed for students with little or no background in Japanese. JPN 1130 and its successor course JPN 1131 will cover basic structures of Japanese through communicative interaction. We cover “*Genki I*” Lessons 1 through 7. It is designed to develop students’ four language skills in listening, speaking, reading and writing. Moreover, this course will prepare students to demonstrate their proficiencies across the three communication modes: interpretive, interpersonal, and presentational. You will learn to introduce yourself and others, ask questions, make invitations, identify and describe things and people, talk about past, present and future activities, and more. You will also learn to read and write hiragana, katakana, and 72 kanji characters. By the end of the first semester, students are expected to reach a novice-mid, or higher, level of proficiency as defined by the ACTFL (American Council on the Teaching of Foreign Languages) Proficiency Guidelines. You must attain a letter grade of C or higher, which is a composite score of 73 or higher, or receive instructor's permission to continue to JPN 1131.

Four Language Skills				Three Modes of Communication		
						
				Interpretive	Interpersonal	Presentational

Images retrieved from <http://site.ccsdlanguages.org/programs/latin/66-language-proficiency>.

### Prerequisites:

No prerequisites. If you have any background in Japanese, you must register and take the placement exam. The registration form is available at <https://languages.ufl.edu/academics/llc-languages/japanese-studies/>. Please see your instructor on the first day of class if you have not already registered for the placement exam.

### INSTRUCTOR

Risa Wada  
 和田梨沙

Office & Phone: 339 Pugh Hall, 352-392-7550  
 Email: [rwada@ufl.edu](mailto:rwada@ufl.edu)  
 Office hours: M&W 12:30-1:30 pm; F 11:30- 12:30pm; by appointment

### Class information

Class #	Day	Time	Room	Instructor
12156	Mon-Thu	10:00-10:50 11:00-11:50	Zoom	Risa Wada
	Fri	9:50-10:40	*Find zoom link on e-learning	

ONE.UF displays this class as scheduled to meet in periods 2 - 3 (9:30 am - 12:15 pm) Mondays through Thursdays and in period 2 (9:30 am - 10:45 am) on Fridays. This is normally the schedule for the in-person intensive summer JPN 1130 class. However, since JPN 1130 is 100% online this summer, we have modified the Zoom class meeting times listed above as well as the self-study preparation materials to maximize your online learning experience. For details, please see “1. Preparation for the class” under “REQUIREMENTS AND POLICIES.”

## COURSE MATERIALS

### Required:

- Banno, E., Ikeda, Y., Ohno, Y., Shinagawa, C., Tokashiki, K. (2011). *GENKI I: An Integrated Course in Elementary Japanese. Second Edition*. Tokyo: The Japan Times, ISBN: 978-4789014403.
- Banno, E., Ikeda, Y., Ohno, Y., Shinagawa, C., Tokashiki, K. (2011). *GENKI I: An Integrated Course in Elementary Japanese Workbook. Second Edition*. Tokyo: The Japan Times, ISBN: 978-4789014410.

We are using **the second edition of *Genki***, not the latest third edition for this course. All books should come with an accompanying CD, which you will need to use for your class preparation and homework.

**Recommended:**

1. Banno, E., Ikeda, Y., Shinagawa, C., Tokashiki, K., Tajima, K. (2009). *Kanji Look and Learn*. Tokyo: The Japan Times, ISBN: 978-4789013499.
2. Banno, E., Ikeda, Y., Shinagawa, C., Tokashiki, K., Tajima, K. (2009). *Kanji Look and Learn Workbook*. Tokyo: The Japan Times, ISBN: 978-4789013505.
3. Makino, S., Tsutsui, M. (1989). *A Dictionary of Basic Japanese Grammar*. Tokyo: The Japan Times, ISBN: 978-4789004541.

**Dictionaries:**

If you already have a dictionary, you can use it, or use an online dictionary such as:

1. jisho.org: <https://jisho.org>
2. Kantango: <http://kantango.com>
3. Jim Breen's WWW JDIC: <http://nihongo.monash.edu/cgi-bin/wwwjdic?1C>

**Useful Links and Apps:**

1. Genki-Online: [http://genki.japantimes.co.jp/index\\_en](http://genki.japantimes.co.jp/index_en)
  - a. Genki App: Vocab Cards, Kanji Cards, Conjugation Cards

**REQUIREMENTS AND POLICIES**

**1. Preparation for the class**

**This is a summer intensive course that covers the materials for one semester within six weeks. Therefore, it is imperative that you put a great deal of effort into daily preparation, and you must memorize all vocabulary assigned each day in order to obtain maximum benefit in class.**

Normally, when taught face-to-face, the in-person summer intensive JPN 1130 class meets for 150 min (75min x2) every day; however, in order to best take advantage of the online learning environment, this summer we have modified the schedule to optimize the Zoom class meeting and have created new online learning materials. Under this modified schedule, you will complete the online learning materials as well as other homework assignments independently before class and attend class through Zoom meetings for 100 min (50 min x2) Mondays through Thursdays and 50 min on Fridays. You are expected to come to class well prepared so that you will be ready to participate in communication activities in a meaningful context with your instructor and classmates. **You are required to complete self-study assignments before Zoom class begins.** This self-study includes reading the textbook carefully, watching lecture videos, and completing exercises online. Please go to “Assignment” page using the navigation bar on e-learning. You will find self-study assignments listed by their due dates. Self-study is mandatory and will be graded as a portion of your homework points.

- STEP 1: Read the textbook carefully;
- STEP 2: Watch lecture videos;
- STEP 3: Complete the online exercises;
- STEP 4: Complete other homework assignments;
- STEP 5: Memorize the required dialogue(s);
- STEP 6: Memorize vocabulary and kanji; and
- STEP 7: Review materials.

Steps 2-3 are special for this online intensive JPN 1130 class.

↓  
Come to class.

The daily schedule is designed for you to prepare the materials indicated for a given date BEFORE the class meets. This is an intensive language course for which you will receive five credit hours. Therefore, you are expected to study for the course **at least six hours every day** outside of the Zoom class meetings. In the daily schedule, which follows below, the self-study part is shaded with gray.

## 2. Attendance and participation

Attendance and active participation in class are mandatory and will be recorded at each class session. Foreign language learning is a cumulative process, so it is very important that you come to class and practice Japanese every day. Grading criteria for participation will be on a 10-point scale. To receive full participation credit, you must show evidence of preparation for class. However, this is not to say that you cannot make mistakes; trial and error is the only way to learn how to use the language, and you are encouraged to try out the new structures, make errors, and learn from them. Active participation that shows your effort will count towards the participation grade. On the contrary, no participation will seriously hurt your participation grade. You will receive 0 points when you are absent from a class.

### Grading criteria for attendance and participation (daily grade)

A+	10	= Excellent performance
A	9	= Strong performance; well-prepared with a few minor mistakes
B	8	= Fair performance; prepared with some mistakes or weakness
C	7	= Weak or unsatisfactory performance; evidently unprepared
	0	= Absent

\*In order to get 9 or 10, your overall performance needs to be very good. This includes doing well on dialogue performance, vocabulary and characters for the day.

Students are permitted three unexcused absences during the semester. At the 2<sup>nd</sup> absence, you will lose 2 % from the final grade. Every absence thereafter results in minus 1% deducted from your final grade unless the absence is a documented excuse. In the event that your unexcused absences exceed 4 times, you will automatically fail the course. Absences will be excused only in accordance with UF policy. Acceptable documented excuses include illness, religious holidays, and military obligation: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

For an excused absence: You need to contact the office of the Dean of Students at [dsocares@dso.ufl.edu](mailto:dsocares@dso.ufl.edu) by email or call 352-294-2273 to request assistance by phone. The office of the Dean of Students will alert your instructor and certify the related documentation. Students who are registered with Dean of Students office and Disability Resource Center are responsible for providing related documentation.

Please be punctual as you may miss important information and distract your classmates. If you are late to class, you will not be given extra time to complete the exams and quizzes. If you are more than three minutes late three times without your instructor's consent, they will be counted as one absence. If you are more than 30 minutes late, it will also be considered one absence.

If you are late or miss class for any reason, it is your responsibility to contact your instructor or ask your classmates to know what you have missed and what you need to do for the following day.

## 3. Policy Regarding Make-Up Quizzes or Exams

Make-up quizzes or exams may be scheduled ONLY when pre-approved by the instructor, or in the case of documented illness or emergency. It is your responsibility to contact your instructor immediately after returning to class and schedule make-up quizzes/exams within 2 class days, or no make-up will be allowed.

## 4. Homework

Students will be assigned to prepare for class each day and expected to complete all homework assignments. Complete all your homework before class begins on the due date it is scheduled on the syllabus.

No late assignments will be accepted without written evidence of illness or emergency, except in the case that you notify your instructor in advance that you must be absent from class the day an assignment is due. It is required that you turn the homework in ahead of time to receive full credit.

#### Grading criteria for homework

1pt. =	All assigned sections of the homework must be completed using the new patterns without any blanks or incomplete sentences, and carefully self-corrected using the Answer Key.
0 pt. =	You will not get a point if your homework is not complete or for any of the following reasons: a. No homework or late homework b. Missing or incomplete sections c. No corrections or missing self-correction (even if partial)

Note that 1pt. is the maximum point you can receive for each category (a workbook page, writing/composition practice, etc.). In addition to on-time delivery of assignments, quality will also be evaluated. There are no partial points.

If you have a specific question or exercise that you want your instructor to check, please make a note of it. Otherwise, the instructor will spot-check students' self-corrected homework.

#### 4. Self-Corrections a. Homework Self-Correction

Homework is always to be self-corrected using the Answer Key. You must use a different color ink (any color but red) to do self-correction so it will be easy for the instructor to see. You can find the Answer Key in "Files" on e-Learning.

Please put a check mark next to every single item or make a correction. Each day the homework Answer Key includes at least one wrong answer that should be quite obvious. Please identify and mark those wrong answers when you do self-correction. Otherwise you will not receive homework credit.

#### b. Quiz Self-Correction (Bonus Point)

Upon the return of a quiz in class, you may do self-correction and turn it in before the lesson test. If you can correct ALL errors on quizzes, 0.3 points will be added to the quiz score. Submit your self-correction to Canvas.

#### 5. Japanese speaking policy in class

You have very limited exposure to Japanese outside of the class, and it is very important that you make every use of the precious opportunities to speak Japanese in class. Therefore, **you are required to speak only Japanese in class**. You will sign an honor pledge at the beginning of the term regarding speaking only Japanese in class. You have been explicitly taught how to ask permission to speak English (英語で質問があります Or 英語で話してもよろしいでしょうか), if it becomes absolutely necessary. Please understand that if the instructor denies permission, it is for a specific reason that will be explained to you after class. A limited amount of English will be used by the instructor to explain grammar in class, at the discretion of the instructor.

### OTHER POLICIES AND LINKS

#### 1. Class Demeanor

Students are expected to arrive to class on time and behave in a manner that is respectful to the instructor and to fellow students. Please avoid the use of cell phones and restrict eating to outside of the classroom. Opinions held by other students should be respected in discussion, and conversations that do not contribute to the discussion should be held at minimum, if at all.

#### 2. University Honesty Policy

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On

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all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://sccr.dso.ufl.edu/students/student-conduct-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

**3. Accommodations**

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation. For more information, see <http://www.dso.ufl.edu/drc>.

- Resources Available for Students

**HEALTH AND WELLNESS**

- U Matter, We Care: [umatter@ufl.edu](mailto:umatter@ufl.edu); 392-1575
- Counseling and Wellness Center: <http://www.counseling.ufl.edu/cwc/Default.aspx> ; 392-1575
- Sexual Assault Recovery Services (SARS): Student Health Care Center; 392-1161
- University Police Department: <http://www.police.ufl.edu/> ; 392-1111 (911 for emergencies)

**ACADEMIC RESOURCES**

- e-Learning technical support: [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu); <https://elearning.ufl.edu/student-help-faqs/> ; 352-392-4357
- Career Resource Center: Reitz Union; <http://www.crc.ufl.edu/> ; 392-1601
- Library Support: <http://cms.uflib.ufl.edu/ask>
- Teaching Center: Broward Hall; 392-2010 or 392-6420

**4. Course Evaluation**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

**EVALUATION**

Attendance and Participation (Daily Grade)	10%
Homework	15%
Vocabulary/Hiragana, Katakana, Kanji Quiz*	10%
Lesson Test (x6)	30%
Mid-term Exam	10%
Interview Test	5%
Presentation & Skit	10%
Final Exam	10%
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Total	100%

\* One lowest vocabulary/kanji quiz scores will be dropped at the end of the term.

**Grading Scale (& GPA equivalent):**

A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E
100-93	92-90	89-87	86-83	82-80	79-77	76-73	72-70	69-67	63-66	62-60	59-
(4.0)	(3.67)	(3.33)	(3.0)	(2.67)	(2.33)	(2.0)	(1.67)	(1.33)	(1.0)	(0.67)	(0)

**Note:** A grade of C- is not a qualifying grade for major, minor, Gen Ed, or College Basic distribution credit. For further information on UF's Grading Policy, see: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>; <http://www.isis.ufl.edu/minusgrades.html>