








## COURSE OBJECTIVES

This course is designed for students with little or no background in Japanese. JPN 1130 and its successor course JPN 1131 will cover basic structures of Japanese through communicative interaction. We cover “Genki I” Lessons 1 through 7.

It is designed to develop students’ four language skills - listening, speaking, reading and writing. Moreover, this course will prepare students to demonstrate their proficiencies across the three communication modes: interpretive, interpersonal, and presentational. You will learn to introduce yourself and others, ask questions, issue invitations, identify and describe things and people, talk about past, present and future activities, and more. You will also learn to read and write hiragana, katakana, and 72 kanji characters. By the end of the first semester, students are expected to reach a novice-mid, or higher, level of proficiency as defined by the ACTFL (American Council on the Teaching of Foreign Languages) Proficiency Guidelines.

You must attain a letter grade of C or higher, which is a composite score of 73 or higher, or receive instructor's permission to continue in JPN 1131.

Four Language Skills				Three Modes of Communication		
						
				Interpretive	Interpersonal	Presentational

Images retrieved from <http://site.ccsdlanguages.org/programs/latin/66-language-proficiency>.

### Prerequisites:

No prerequisites. If you have any background in Japanese, you must register and take the placement exam (the registration form is available at <https://languages.ufl.edu/academics/llc-languages/japanese-studies/>), you must register for this exam with Prof. Wada ([rwada@ufl.edu](mailto:rwada@ufl.edu)).

### INSTRUCTOR

Yasuo Uotate	<a href="mailto:yuotate@ufl.edu">yuotate@ufl.edu</a> Zoom Office hours: TWR: 1:00-2:00 p.m.; By appointment
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In general, the email listed above is the best way to contact the instructor. The instructor will try to respond to your questions as soon as possible within 24 hours (maybe longer on weekends).

### SECTION

Class #	Section	Period	Day	Time	Room	Instructor
11980	0777	2-3	MTWR	9:30-10:45; 11:00-12:15	Online	Yasuo Uotate
		2	F	9:30-10:45		

## COURSE MATERIALS

### Required:

- Banno, E., Ikeda, Y., Ohno, Y., Shinagawa, C., Tokashiki, K. (2020). *GENKI I: An Integrated Course in Elementary Japanese. Third Edition*. Tokyo: The Japan Times, ISBN: 978-4-7890-1730-5.  
All audio files are available on e-Learning and at “OTO Navi”  
(<https://bookclub.japantimes.co.jp/en/book/b491927.html>)

### Useful Links:

- Tofugu: <https://www.tofugu.com/> - For a variety of Japanese learning materials
- JLPT Sensei: <https://jlptsensei.com/> - For looking up Japanese grammar

**Online Dictionaries:**

If you already have a dictionary, you can use it, or use an online dictionary such as:

1. jisho.org: <https://jisho.org>
2. popjisyo: [https://www.popjisyo.com/WebHint/Portal\\_e.aspx](https://www.popjisyo.com/WebHint/Portal_e.aspx)
3. [rikaikun \(Chrome extension\)](#)
4. Online Japanese Accent Dictionary (OJAD)
  - a. [OJAD](#)
  - b. [Prosody Tutor Suzuki-kun](#)

**Recommended Genki Resources:**

1. Genki-Online: <https://genki3.japantimes.co.jp/>
2. Genki App: Vocab Cards, Kanji Cards, Conjugation Cards

**EVALUATION**

Attendance and Participation (Daily Grade)	12%
Homework	15%
Quiz (Vocabulary, Hiragana, Katakana, and Kanji)	10%
Lesson Test (x 5)	25%
Interview Test	6%
Midterm Exam	10%
Skit	6%
Family Presentation	6%
Final Exam	10%
<b>Total</b>	<b>100%</b>

**Grading Scale (& GPA equivalent):**

A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E
100-93	92-90	89-87	86-83	82-80	79-77	76-73	72-70	69-67	66-63	62-60	59-
(4.0)	(3.67)	(3.33)	(3.0)	(2.67)	(2.33)	(2.0)	(1.67)	(1.33)	(1.0)	(0.67)	(0)

Note: A grade of C- is not a qualifying grade for major, minor, Gen Ed, or College Basic distribution credit. For further information on UF's Grading Policy, see:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>; <http://www.isis.ufl.edu/minusgrades.html>

**REQUIREMENTS AND POLICIES****Required Hardware and Software**

To access this class in Canvas, you will need access to the Internet and a [supported browser](#). You will need to have a webcam and a headset (headphones with a microphone) for full participation. If you have a newer laptop or tablet, you may already have an integrated webcam; however, if you have trouble with echo and feedback, you will need to use a headset or earbuds.

**1. Attendance and Participation (12%)****1.1. Preparation for the class**

If you prepare for class well, you can fully enjoy class activities. Quickly developing good study habits is the key to your success in this course.

The daily schedule is designed for you to prepare the materials indicated for a given date BEFORE the Zoom class meetings. You are expected to come to class well prepared so that you will be ready to participate in communication activities in a meaningful context with your instructor and classmates.

As you know, a summer intensive course covers the materials for one semester within six weeks, and

completing homework alone is not sufficient to perform well in class. Therefore, it is very important that you put a great deal of effort into daily preparation, for **4.5-6 hours every day** outside of the Zoom meetings. Those 4.5-6 hours include time for you to do the following:

How to Study for Class Everyday		
<b>Before Class - Preparation</b>	<b>Class</b>	<b>After Class - Check</b>
<ol style="list-style-type: none"> <li>1. Read the textbook carefully.</li> <li>2. Complete Prep HW.</li> <li>3. Complete other homework assignments.</li> <li>4. Practice listening and speaking with the audio files.</li> <li>5. Practice the assigned dialogue.</li> <li>6. Practice vocabulary and hiragana, katakana, and kanji.</li> <li>7. Review materials.</li> </ol>	<p>A variety of activities using Japanese</p>	<ol style="list-style-type: none"> <li>1. Review materials.</li> <li>2. Complete Post-Class HW.</li> </ol>

Develop good study habits at the beginning of the semester. If you have any questions while studying for the class, please bring those to class. Your questions may benefit your classmates as well. If you do not know how to prepare for the class, please ask the instructor or your classmates.

### 1.2. Class participation

As it is explained above, it is very important that you come to class and practice Japanese every day, and we will be recording your class performance at each class session, using a daily grade rubric.

Four Criteria for Daily Performance (T.A.L.K) Rubric
T - Talk (Talks in Japanese; tries to communicate; is relevant to the task)
A - Accuracy & PREPARATION (Particularly with regard to the objective and content of the lesson)
L - Listen (Listens attentively; is on task)
K - Kind

To receive a high participation grade, you must show evidence of preparation for class. However, this is not to say that you cannot make mistakes; trial and error is the only way to learn how to use the language, and you are encouraged to try out the new structures, make errors, and learn from them. Active participation that shows your effort will count towards the participation grade. On the contrary, no participation will seriously hurt your participation grade. You will receive 0 points when you are absent from a class.

### 1.3. Japanese speaking policy in class

You have a very limited exposure to Japanese outside of the class, and it is very important that you make every use of the precious opportunities to speak Japanese in class. Therefore, **you are required to speak only Japanese in class**. You will sign an honor pledge at the beginning of the term regarding speaking only Japanese in class. You have been explicitly taught how to ask permission to speak English (英語で質問があります Or 英語で話してもよろしいでしょうか), if it becomes absolutely necessary. Please understand that if the instructor denies permission, it is for a specific reason that will be explained to you after class. A limited amount of English will be used by the instructor to explain grammar in class, at the discretion of the instructor.

### 1.4. Absences and tardiness

Students are permitted one unexcused absence during the semester. However, at the 2nd absence, you will lose 2% from the final grade. Every absence thereafter results in minus 2% deducted from your final grade unless the absence is a documented excuse. In the event you exceed 4 unexcused absences, you will automatically fail the course. Absences will be excused only in accordance with UF policy. Acceptable

documented excuses include illness, religious holidays, and military obligation:  
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

For an excused absence: **You need to contact the office of the Dean of Students** at [dsocares@dso.ufl.edu](mailto:dsocares@dso.ufl.edu) by email or call 352-294-2273 to request assistance by phone. The office of the Dean of Students will alert your instructor and certify the related documentation. Students who are registered with Dean of Students office and Disability Resource Center are responsible for providing related documentation.

Please be punctual because you may miss important information and distract your classmates. If you are late to class, you will not be given extra time to complete the exams and quizzes. **If you are late, even one second, three times without your instructor's consent, they will be counted as one absence.** If you are more than 30 minutes late, it will also be considered as one absence.

If you are late or miss class for any reason, it is your responsibility to contact your instructor or ask your classmates to know what you have missed and what you need to do for the following day.

### 1.5. Policy regarding make-up quizzes or exams

Make-up quizzes or exams may be scheduled ONLY when pre-approved by the instructor, or in the case of documented illness or emergency. It is your responsibility to contact your instructor immediately after returning to class and schedule make-up quizzes/exams within 2 class days, or no make-up will be allowed.

## 2. Homework (15%)

We can categorize homework into three groups by their submission deadlines as below.

Submission Deadlines	Homework Assignments
<b>By 11:59pm on the day before class</b>	<ul style="list-style-type: none"> <li>• Prep HW</li> <li>• Review HW</li> <li>• Review Post-Class HW</li> </ul>
<b>By 9:30am before class</b>	<ul style="list-style-type: none"> <li>• Worksheets</li> <li>• Learning Support Log, Flipgrid, etc.</li> </ul>
<b>By 11:59pm on the same day after class</b>	<ul style="list-style-type: none"> <li>• Post Class-HW</li> </ul>

Please see specific deadlines indicated in the schedule and Canvas. No late assignments will be accepted without written evidence of illness or emergency, except in the case that you notify your instructor in advance that you must be absent from class the day an assignment is due. It is required that you turn the homework in ahead of time to receive full credit.

Your instructor checks your assignments and provides individualized feedback daily. To do your best, it is essential to check your grades on Canvas every day and take advantage of the learnings in the feedback given.

In terms of grades, we have three homework categories weighed individually as below.

Homework Grade (15% of Total Grade)
<ul style="list-style-type: none"> <li>• Prep HW and Review HW: 5%</li> <li>• Daily HW (Worksheets) and Other HW (Flipgrid, etc.): 5%</li> <li>• Post-Class HW and Review Post-Class HW: 5%</li> </ul>

### 2.1. Prep HW (preparation homework)

Read the textbook carefully and complete Prep HW first before doing other homework assignments. Make sure that you focus on materials of the day which is indicated in the name of its Canvas Quiz. Prep HW will give you a good starting foundation of the specific materials you are going to learn and practice at home and then in the

For Question 1 of Prep HW, please don't write the same thing over and over. For example, you cannot write, "I learned how to ABC. The most important is to keep practicing this structure and incorporate it in daily conversations in Japanese." every time.

## 2.2. Daily HW (worksheets and other homework)

If you have a specific question, please make a note of it. If you want to receive feedback from your instructor on your answer for a specific homework item, please underline it and put a question mark "?" in a different color pen.

Otherwise, the instructor will spot-check students' self-corrected homework, and we will go over common mistakes on homework in class.

Grading Criteria for Daily Homework	
1pt. =	All assigned sections of the homework must be completed using the new patterns without any blanks or incomplete sentences.
0 pt. =	You will NOT get a point if your homework is late or has missing or incomplete sections.

Note that 1pt. is the maximum point you can receive for each homework item. In addition to on-time delivery of assignments, quality will also be evaluated. There is no partial point.

## 2.3. Submission attachment file types for Daily HW

All Canvas Assignment uploads (Hiragana worksheet for example) must be in either PDF or DOC(X) format.

When you have multiple HW pages, please use a PDF scanner app such as CamScanner and make one PDF file to submit. Alternatively, you can create a Word document with captured images of your homework pages. This will help your instructor to check your homework efficiently, and it will be also easier for you to check feedback from the instructor.

## 3. Quiz (10%)

We have a quiz almost daily on vocabulary, hiragana, katakata, or kanji. Create a routine to study vocabulary and Japanese characters every day, for example, using digital flashcards such as Quizlet and Anki. You can remember new materials more easily and effectively by encountering them frequently, especially when they have a meaningful context. When you learn Japanese characters, put them in words and sentences in context.

### 3.1. Online quiz-taking environment

The online quiz-taking environment should mimic an in-class quiz-taking environment.

Quiz Taking Environment	
<ul style="list-style-type: none"> <li>• No websites other than Canvas at the Quiz submission page                             <ul style="list-style-type: none"> <li>○ Minimize the browser window</li> </ul> </li> <li>• Sit at a clean desk or table (not on a bed or couch)</li> <li>• Have 1 blank sheet of paper. Be sure to show both sides of the paper to camera                             <ul style="list-style-type: none"> <li>○ A clean paper that does not have visible pen pressure characters</li> </ul> </li> <li>• Do a full 360-degree room scan, including your workspace</li> </ul>	<ul style="list-style-type: none"> <li>• No writing visible on desk or on walls</li> <li>• No programs and/or windows open on the computer except for Zoom and Canvas</li> <li>• No use of a phone or any other electronic device during the quiz                             <ul style="list-style-type: none"> <li>○ Once you have completed your quiz, use your smart phone's PDF scanner app to capture your quiz</li> </ul> </li> <li>• No moving off-camera; you must remain visible in the web camera during the entire duration of the quiz</li> <li>• No use of dual monitors</li> </ul>

### **3.2. Quiz self-correction (bonus point)**

Upon receiving a graded quiz, you may do self-correction and turn it in within the following 24 hours. 2 points will be added to the quiz score if you can:

- (a) correct ALL the errors on quizzes; and
- (b) practice missed words, kanji compounds, etc. 3 times each.

Please write SC (self-corrected) at the top and submit the file to the specific Canvas quiz assignment. For example, if you have done self-correction for L1 Hiragana Quiz 3, submit its file there.

## **4. Other Course Components**

Please see below for other course components: lesson tests, a midterm exam, a final exam, and three oral assessments.

### **4.1. Lesson test (25%)**

There will be five lesson tests during the semester for Lessons 1, 2, 3, 5, and 6. Please see the schedule to find out the exact dates of these tests.

### **4.2. Interview test (6%)**

You will have a group interview test, mainly focusing on the materials from Lesson 3: (a) talking about daily activities and (b) inviting someone to do something.

### **4.3. Midterm exam (10%)**

The midterm exam covers Lessons 1-4. Please see the schedule to find out the exact date of the exam.

### **4.4. Skit (6%)**

Working in groups of 3 or 4 students, together you will create a skit video 3-4 minutes in length, utilizing all material learned this semester so far but with an emphasis on the content of Lessons 4-5.

### **4.5. Family presentation (6%)**

You will present about your family (either real or imaginary family) for approximately 2-3 minutes in length, utilizing all material learned this semester with the emphasis on the materials from Lessons 6-7.

### **4.6. Final exam (10%)**

The final exam covers Lessons 5-7. Please see the schedule to find out the exact date of the exam.

## **OTHER POLICIES AND LINKS**

### **1. Class Demeanor**

Students are expected to arrive to class on time and behave in a manner that is respectful to the instructor and to fellow students. Please avoid the use of cell phones and restrict eating to outside of the classroom. Opinions held by other students should be respected in discussion, and conversations that do not contribute to the discussion should be held at minimum, if at all.

### **2. Online Course Etiquette**

It is important to recognize that the online classroom is in fact a classroom, and certain behaviors are expected when you communicate with both your peers and your instructors. Please read the guidelines for online behavior and interaction known as netiquette.

Netiquette Guide for Online Courses (Department of Languages Literatures and Cultures):  
[https://drive.google.com/file/d/1Zu1N-mtBHhMY6LpNxmn1WnH\\_z-UL7N7o/view?usp=sharing](https://drive.google.com/file/d/1Zu1N-mtBHhMY6LpNxmn1WnH_z-UL7N7o/view?usp=sharing)

### 3. University Honesty Policy

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<https://sccr.dso.ufl.edu/students/student-conduct-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

### 4. Accommodations

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation. For more information, see <https://disability.ufl.edu/>.

- Resources Available for Students

#### HEALTH AND WELLNESS

- U Matter, We Care: [umatter@ufl.edu](mailto:umatter@ufl.edu); 392-1575
- Counseling and Wellness Center: <https://counseling.ufl.edu/>; 392-1575
- Sexual Assault Recovery Services (SARS): Student Health Care Center; 392-1161
- University Police Department: <http://www.police.ufl.edu/> ; 392-1111 (911 for emergencies)

#### ACADEMIC RESOURCES

- e-Learning technical support: [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu); <https://elearning.ufl.edu/keep-learning/>; 352-392-4357
- Career Resource Center: Reitz Union; <https://career.ufl.edu/>; 392-1601
- Library Support: <https://uflib.ufl.edu/find/ask/>
- Teaching Center: Broward Hall; 392-2010 or 392-6420

### 5. Course Evaluation

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

**TENTATIVE SCHEDULE**

You can find a detailed schedule on canvas.

	2 <sup>nd</sup> Period	3 <sup>rd</sup> Period	Honorlock Test by 11:59pm
<b>Week 1</b>			
5/10 (M)	Orientation Lesson 0	Lesson 1-1	
5/11 (T)	L1-2	L1-3	
5/12 (W)	L1-4	L1-5	
5/13 (R)	L1-6	L1-7	<b>L1 Test</b>
5/14 (F)	L2-1		
<b>Week 2</b>			
5/17 (M)	L2-2	L2-3	
5/18 (T)	L2-4	L2-5	
5/19 (W)	L2-6	L3-1	<b>L2 Test</b>
5/20 (R)	L3-2	L3-3	
5/21 (F)	L3-4		
<b>Week 3</b>			
5/24 (M)	L3-5	L3-6	<b>L3 Test</b>
5/25 (T)	L4-1	<b>Interview Test</b>	
5/26 (W)	L4-2	L4-3	
5/27 (R)	L4-4	L4-5	
5/28 (F)	L4-6		
<b>Week 4</b>			
5/31 (M)	Memorial Day		
6/1 (T)	Review Lessons 0-4	<b>Midterm Exam (L0-4)</b>	
6/2 (W)	L5-1	L5-2	
6/3 (R)	L5-3	L5-4	
6/4 (F)	L5-5		
<b>Week 5</b>			
6/7 (M)	<b>Skit</b>	L5-6	<b>L5 Test</b>
6/8 (T)	L6-1	L6-2	
6/9 (W)	L6-3	L6-4	
6/10 (R)	L6-5	L6-6	<b>L6 Test</b>
6/11 (F)	L7-1		
<b>Week 6</b>			
6/14 (M)	L7-2	L7-3	
6/15 (T)	L7-4	L7-5	
6/16 (W)	L7-6	Review Lessons 5-7	
6/17 (R)	<b>Family Presentation 9:30-11:30am</b>		
6/18 (F)	<b>Final Exam (L5-7) 9:30-11:30am</b>		