

## Tentative syllabus for CZE2201: Intermediate Czech II

Spring 2021, 3 credits

MWF 7 (1:55-2:45)

100% online section: 31095 / meets on Zoom

Face-to-face section: 25702 / meets in CBD224\*

**Instructor:** Holly Raynard, [hraynard@ufl.edu](mailto:hraynard@ufl.edu), (352) 294-7150

**Tentative office hours:** Tuesdays 2:00-4:00 PM, Thursdays 12:00-1:00 PM & by appointment.

You can find the Zoom links for these meetings on Canvas.

**Class website:** [elearning.ufl.edu/](https://elearning.ufl.edu/) (Log in to Canvas using your Gatorlink ID & password)

**Location of remote classes:** Like last semester, you will use the “Zoom Conferences” tool in Canvas to meet for class. (Select “Upcoming Meetings” tab and then click “Start” or “Join.”)

**Tech support:** If you have a technical issue with Canvas or Zoom, please consult UF IT Help immediately (352-392-HELP / 352-392-4357) to resolve it and contact your instructor.

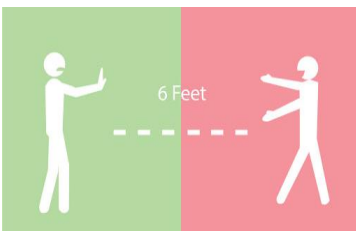
\*Per UF policy, face-to-face sections must meet in person for at least 51% of our scheduled class time this semester. However, you can still expect several days of **remote instruction, including the first week of classes, January 11-15**. Any additional remote meetings will be announced in advance (in class and on Canvas).



**Course objectives:** This semester you will develop your interpretive, interpersonal and presentational skills and solidify your knowledge of Czech grammar and vocabulary within the context of city culture. We will study “Golden Prague” as imagined by writers, filmmakers, artists and architects—as well as by everyday Czechs who contribute to our cultural understanding through their travel writing, blogs or other contributions. You will take a “tour” of various Prague neighborhoods and will have an opportunity to study colloquial Czech, the Bohemian dialect spoken in Prague (Spoken Prague Czech). This class is intended for intermediate-level students and will be conducted entirely in Czech.

**Prerequisites:** CZE 2200 or equivalent (latter per instructor's consent)

**Classroom COVID-19 policy.** The rules listed below will apply to all individuals who participate in lectures or are present in the classroom:



- Only the instructor and students registered for in-person sections are allowed in the classroom.
- Only individuals who are cleared by UF Health to be on campus are allowed in the classroom.
- Face masks (the types approved by UF) must be worn at all the times during class and in buildings. (See link further below to learn which masks are & are not approved and where you can buy them on campus.)
- This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.
- Sanitizing supplies are available in the classroom. You should sanitize your work area when you arrive and right before you leave.
- Eating and/or drinking are not allowed in the classroom at any time (during class or between classes).
- If you experience COVID-19 symptoms (click [here](#) for guidance from the CDC on symptoms of coronavirus), please use the UF Health screening system and follow the instructions on whether you are able to attend class. Click [here](#) for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms.

***Failure to follow these policies:***

- If students do not follow the above etiquette or create an environment that is deemed hazardous to the health of others, instructors may ask them to leave class. If a student refuses to leave, the instructor may adjourn class or, if a student becomes disruptive, may call UPD for assistance. A report will also be filed with the Office of Student Conduct and Conflict Resolution.
- If you have questions or concerns, please see: <https://coronavirus.ufl.edu/forward-students-families/forward-students-families-health-safety/>

**Required course materials:**

**Texts:** Susan Kresin et al., *Čeština hrou (Czech for fun)*. New York: McGraw-Hill Primis Custom Publishing, 2000. 2<sup>nd</sup> ed. Our class is not primarily textbook-based this term, but I will refer you to the textbook for grammar explanations so please hang on to it! You won't generally need to bring it to class unless I notify you; it will be used mainly for homework.



**Equipment:** Although we will mostly meet in person for those in the face-to-face section, I plan to conduct class paper-free to reduce risk of coronavirus transmission. You will thus need to access and complete materials housed on Canvas (usually One Drive or Google Drive documents like last semester). **If you have a laptop computer, I strongly urge you to bring it to class—along with earbuds and a microphone** if you have them--as you may be asked to communicate with a classmate on Zoom, and earbuds can reduce feedback.

*What if you don't have a laptop or tablet?*

- If you anticipate not being able to bring a laptop to class, please print out the in-class materials and bring them to class. (Students can print materials at various locations on campus: see library link below or see Reitz Union resources.)
- You can also check out a tablet and other equipment from the UF library: <https://www.uflib.ufl.edu/computing.html>
- If you are generally in need of a computer but lack funds, consider for applying for an Aid-a-Gator grant. Student Aid will give students up to \$1000 (that does **not** need to be repaid) in emergency situations (like COVID-19): <https://www.sfa.ufl.edu/aidagator/>
- Worst-case scenario: please bring your phone AND tell Holly so she can plan accordingly!

*What if you don't have earbuds with a microphone?*

- Tell Holly. (I may have some extras.)
- See if you check them out from the library (see above links)

---

**Course Requirements.** Your final course grade will comprise the following components:

Participation: 10%  
Homework: 20%  
Quizzes & Exams: 55%  
Oral presentations & research paper: 15%

### *Participation – 10%*

Regular attendance is mandatory. Unexcused absences—those not due to serious family emergency, illness, religious holiday or participation in an approved academic or athletic event, etc. (see UF policy here: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>)--will adversely affect your grade. Moreover, you are expected to come to class prepared and ready to engage course materials and other students in Czech!

- ☺ To encourage daily practice & good habits, I will award participation points for:
- Attentiveness during class and overall engagement in course materials;
  - Being a responsive partner during pair/group work;
  - Preparation for class: Have you practiced concepts in HW so you can produce them in class without delay? Did you open the day's 'na hodině' file on Canvas at the start of class?
  - **Consistent use of Czech in class!**
- ☹ I deduct participation points for the opposite behaviors:
- Inattentiveness, lack of engagement: texting, Facebooking, working on other things, etc.
  - Being an unresponsive partner in pair/group work, failure to engage in assigned task.
  - Being unprepared for class activities or disruptive: unfamiliar with HW points or extremely slow to recall expressions, not opening the 'na hodině' file at 1:55, etc.
  - **Defaulting to English**; unwillingness or inability to communicate in Czech.

**\*\*Absence policy\*\*** -- If you don't attend, you can't participate so I expect you to arrive prepared and on time every day! If you *must* miss class due to an excused absence (family emergency, illness, religious holiday or participation in an approved academic / athletic event), please let me know (in advance when possible) and be prepared to provide follow-up documentation. Note that it is *your* responsibility to find out what you missed while absent and to make up any missed work.

**Unexcused** absences will be reflected in course grade as explained below:

**1-3 absences:** Proportionate % subtracted from *Class Participation grade*  
**4+ absences:** 2% subtracted from overall course grade per absence  
**Arriving 10 minutes late on 3 occasions = 1 absence.**

(I don't subtract points for excused absences, but they will still affect your performance so please contact me if you are gravely ill or expect to miss multiple classes so that I can try to help you catch up! **In-person students can attend class remotely if sick or needing to quarantine!**)

### **Zoom policy for remote participation:**



Since improving oral conversation skills is a key objective of the course, students are required to have their cameras on from start to finish during Zoom classes. Oral comments on camera and written comments in the chat box are considered participation activities. Please mute your microphone when entering Zoom, but then unmute yourself so you can participate orally. Daily Zoom sessions will not be recorded and archived by the instructor and may not be recorded by students. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited. If you have technical issues, please immediately consult UF IT Help to resolve them and then contact your instructor.

## Homework – 20%

Homework (HW) is an excellent way to practice Czech and receive feedback penalty-free. It's good preparation for exams and real-life encounters. If you do your homework every day--and do it *thoughtfully*, studying for exams should be a breeze. HW should take about 1.5 hours a night; if it takes you more or less time, let me know! I can give you tips. ☺

**How to find & submit nightly homework on Canvas?** Like last semester, most HW will be self-contained within Canvas (e.g., a practice quiz, a Discussion post, etc.). You will find nightly homework assignments in the respective Module for that week. Work should be done before the respective class (“*před hodinou*”).

**Late HW policy:** HW is most effective if done when assigned. Since our class only meets every other day this year, you may turn in your HW just 1 class period (or 2 calendar days) after it is due without penalty. Anything after that will be downgraded by half. **NO** late work will be accepted after the respective unit exam. Homework will be marked and scored according to the following criteria:

- + Work shows great skill and/or creativity. **1.15-1.25 points.**
  - X+ Good work; satisfies requirement in full. **1 point.**
  - X Work is acceptable (does not require redoing) but does not merit full credit. Reasons may include: Error patterns from recent corrected work persist, work is sloppy in places (e.g., endings), writing is too short/simple or doesn't utilize lesson expressions as expected. **.75-.85 points**
  - L** Work submitted 2 or more class periods after due date: **.5 points subtracted from above scores.**  
Work submitted after respective unit exam: **0 points.**
  - Redo indicated section/s & resubmit with *entire day's work* for credit.\* See teacher for help. **0 points.**
  - I** Incomplete. Complete missing portion & resubmit with *entire day's work* for credit.\* **0 points.**
- \*NOTE that if you resubmit homework, my previous corrections will be deleted. I will **NOT** recorrect that work so be sure to either download the corrected version or take sufficient screenshots of it before resubmitting your new work if you want to preserve my feedback.
- No student will earn more than 102% for the overall homework grade (worth 20% of total course grade)

## Research & Reports – 15% (2 oral reports @ 4% + 1 written report worth 7%)

- **Research:** You will independently research two city-related topics (a Prague neighborhood, legend, landmark, etc.) during the semester. With special permission you may pick a location outside of Prague for your second report. You are expected to use multiple Czech-language sources (internet sources OK with approval).
- **Oral:** You will report orally on what you have learned—on the first topic in **Week 8** and on the second topic in **Week 14**. You should plan to speak about 10 minutes, and you should prepare PowerPoint (or similar) slides to accompany your presentation. Your slides should feature relevant headings or questions to guide or preface your talk; a few key, unfamiliar vocabulary terms that your classmates may need to understand your talk (please use dictionary format!); and relevant images or visual aids. While you may have some key words or headings to guide you, you should not read sentences verbatim--and will be downgraded for doing so!



- **Written:** You will submit a written draft (2.5-4 pages typed, double-spaced with 1-inch margins), related to your presentation topic(s). You are encouraged to submit a rough draft in advance (ideally at the time of your oral presentation) so that I can give you feedback before your final submission during Finals Week.
- **Assessment:** Please post a copy of your PPT slides to the relevant **Discussion** area of Canvas. You should turn in a written copy of your final essay and also post a backup copy in .docx format to the **Assignments** area of Canvas. You will be evaluated on both content and form and can find assessment **criteria** for both oral and written formats on Canvas. Late assignments may be downgraded ½ grade per day (ex. from a B+ to a B).

### *Quizzes & Exams–55%*

Quizzes on grammar and unit vocabulary will be given regularly to ensure course goals and to provide feedback on your progress. While most quizzes and exams will be announced in advance, you should be prepared for occasional unannounced ("pop") quizzes, too.

Exams will be given after the end of each thematic unit. Note that this semester **you will also be evaluated on Prague content** (e.g., what you learn about its history, legends, architecture, etc.) and **not only your ability to express yourself in Czech!** As always, grammar and vocabulary sections are graded discretely (grammar errors = 1 point off, spelling errors = ½ point off); sections testing integrated writing and speaking abilities are graded more holistically, based on how well you demonstrate your knowledge about the real world, how persuasively you argue a topic or how well you execute a given task. Since you will be required to perform (to speak and comprehend, not just memorize information), the best practice is regular class participation and nightly homework!

**Make-ups:** If you miss a test or quiz for an *excused* reason (see "Absences"), you should contact me immediately to schedule a make-up. Advance notice is typically required for make-up privileges in the case of a non-medical, non-emergency or non-university-approved event. Make-up exams may differ from original in content and/or format.

**\*\*Good student bonus:** As in CZE1130, 1131 and 2200, students who have completed all unit homework and have no unit absences can self-correct their exams and then submit their corrections for extra credit. In this way you can regain up to 50% of the points you originally missed. (For ex: a 70% will be raised to a max of 85%, provided all corrections are accurate.) Quizzes, open-book exams, and oral texts cannot be self-corrected for additional points.

**Proficiency Exam:** You will take an intermediate-level proficiency exam at the end of the semester to gauge your overall Czech language aptitude at the end of two years of instruction. More details to be provided. Our designated final exam time is **10:00 AM-12:00 PM on April 29**, but this exam can be broken up into smaller sections with some sections taken remotely if more convenient. So the exact exam time is TBA, with the scheduled final exam block to serve as a default backup if no other time can be agreed upon.

### **Grades will be calculated based on the following point system:**

(UF doesn't allow an A+)	88-89.99%	B+	78-79.99%	C+
93-100%    A	83-87.99%	B	73-77.99%	C
90-92.99%   A-	80-82.99%	B-	70-72.99%	C-    etc.

Last Day to change grade to S/U basis: **Friday, Jan. 29**. More UF grade info can be found here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

\* \* \*

## Tentative Weekly Course Schedule

The following tentative schedule will give you an idea of which topics we will cover during the semester. For a daily schedule and specific homework assignments, please refer to nightly assignments on Canvas.

- |          |  |
|----------|--|
| 1. týden | Počátky: Vyšehrad  |
| 2. týden | Počátky: Vyšehrad / Praha Karla IV.: město kultury                         |
| 3. týden | Praha Rudolfa II.: město okultismu   |
| 4. týden | Praha Rudolfa II.: město okultismu <b>Exam 1</b>                           |
| 5. týden | Centrum národní kultury: Národní obrození, Národní muzeum, Národní divadlo |
| 6. týden | Centrum národní kultury <b>Exam 2</b>                                      |
| 7. týden | Pražská maloburžoazie: Malá Strana   |
| 8. týden | Pražská maloburžoazie: Malá Strana   |
| 9. týden | Pražská maloburžoazie: Malá Strana <b>Oral Report 1</b>                    |

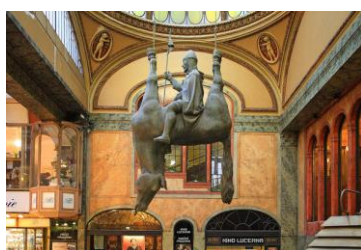
\*\*\*Jarní prázdniny\*\*\*

- |                |   |
|----------------|---|
| 10. týden      | Hospodská kultura a protirakouská literatura: U Kalicha               |
| 11. týden      | Hospodská kultura a protirakouská literatura: U Kalicha               |
| 12. týden      | Hospodská kultura a protirakouská literatura: U Kalicha <b>Exam 3</b> |
| 13. týden      | Město avantgardy  |
| 14. týden      | Město avantgardy <b>Exam 4</b>  |
| 15. týden      | Catch up as needed. <b>Oral Report</b>                                |
| Zkoušková doba | <b>Mon. April 26 by 2:45 PM Essay/Report Write-Up Due</b>             |

**Proficiency exam:** Our scheduled final exam time is 10:00 AM-12:00 PM April 29, but this exam can be broken up into smaller sections and taken remotely if more convenient so additional exam time(s) TBA/negotiable. It is not a cumulative semester-based exam; it is to gauge proficiency after 2 years at UF.

## Holidays & other important dates

- Monday, January 18: no class due to Martin Luther King Jr. Day
- Friday, April 23: no class due to UF reading days (classes end on Wed. April 21)
- Thu. Feb. 25 & Wed. March 24: The administration has allowed for two midweek “recharge days.” If our schedule allows it, we will suspend class on this Wednesday.
- No spring break in Feb-March this year. Our “spring break” took place Jan. 4-10. :-(



## ADDITIONAL NOTES

**ADA Accommodations:** Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the Disability Resource Center by visiting their Get Started page: <https://disability.ufl.edu/students/get-started/>

Please share your accommodation letter with me and let me know your access needs as early as possible in the semester. For further information, please call the DRC at (352) 392-8565, email [DRC@ufsa.ufl.edu](mailto:DRC@ufsa.ufl.edu) or visit the DRC web site: <https://disability.ufl.edu/>.

**Academic Honesty:** All students commit to the Honesty Pledge whereby, “[o]n all work submitted for credit by students at the university, the following pledge is either required or implied: On my honor, I have neither given nor received unauthorized aid in doing this assignment.” Please familiarize yourself with the Honor Code—and the consequences for violating it—here: <https://archive.catalog.ufl.edu/ugrad/1617//advising/info/student-honor-code.aspx>

\*\* Please note that **using Google Translate (or similar tools) to write your assignments constitutes “unauthorized aid”** (and is typically quite obvious, even introducing glaring errors)! \*\*\*

**Online course evaluations:** At the end of the semester, you are expected to provide anonymous feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback is available at <https://gatorevals.ua.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluer.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.ua.ufl.edu/public-results/>.” I thank you in advance for your input and any comments; they are extremely important in helping me improve my teaching!

**Tentative nature of this syllabus:** While I don’t expect any major deviations from the schedule, assignment descriptions or policies outlined above, I reserve the right to make changes as needed to improve or enhance learning objectives or other pedagogical considerations.

---

## Opportunities & Deadlines!

- Foreign Language and Area Studies **grants**. Apply to CES by **January 29, 2021**. FLAS grants provide tuition and a stipend to help you continue Czech at UF during the 2021-22 academic year or to study intensively overseas this summer (int'l flight, room & board also covered). <https://ces.ufl.edu/funding/student-funding/foreign-language-area-studies-fellowships-flas/>
- Interested in a **B.A. degree** in International Studies? Czech language and area studies course can fulfill tracking requirements for the European focus. **Minor and Certificate** programs in Central European Studies will also allow you to combine your interest in Czech with a number of disciplines. Visit <https://ces.ufl.edu/academics/undergraduate-degreeprograms/> for info about academic programs sponsored by or housed in the Center for European Studies.
- The UF International Center ([UFIC](https://internationalcenter.ufl.edu/)) offers **study abroad** opportunities in Prague so you can continue your language and cultural studies overseas. Virtual study broad fair: **Jan. 25-26**. See more here: <https://internationalcenter.ufl.edu/study-abroad> .