

Tentative syllabus for CZE1131

Intro to Czech Language & Culture 2

Spring 2021, 5 credits

Mon.-Thu. Period 4 (10:40-11:30 AM) + 1 hour TBA

100% online section: 27925 / meets on Zoom

Face-to-face section: 12850 / meets MW in MAT 11 and TR in MAT 13

Instructor: Holly Raynard, hlaynard@ufl.edu, (352) 294-7150

Tentative office hours: Tuesdays 2:00-4:00 PM, Thursdays 12:00-1:00 PM & by appointment. You will find the Zoom links for these meeting times on Canvas. You'll initially be directed to a waiting room on Zoom; I will limit all students to 15 minutes if others are waiting (but you are welcome to wait or return during the same period).

Class website: elearning.ufl.edu/ (Log in to Canvas using your Gatorlink ID & password)

Location of remote classes: Like last semester, you will use the "Zoom Conferences" tool in Canvas to meet for class. (Select "Upcoming Meetings" tab and then click "Start" or "Join.")

Tech support: If you have a technical issue with Canvas or Zoom, please consult UF IT Help immediately (352-392-HELP / 352-392-4357) to resolve it and let your instructor know.

*Per UF policy, face-to-face sections must meet in person for at least 51% of our scheduled class time this semester. However, you can still expect several days of **remote instruction, including the first week of classes, January 11-15**. Any additional remote meetings will be announced in advance (in class and on Canvas).

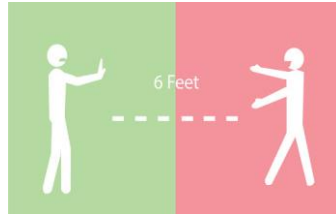


Course objectives: Welcome back to Czech class! *Vítám vás zpátky na kurzu češtiny!* Whether your interest in Czech is social, academic or professional, knowledge of the Czech language will enrich your interaction with Czechs and Czech culture. This course aims to develop your communicative abilities in Czech—reading, writing, listening and speaking—while acquainting you with various aspects of Czech life. After the first-year sequence, you'll be able to communicate on an elementary level about yourself; your family; college life; daily activities; and your interests, plans, and preferences. You will also be able to handle some basic social transactions related to food, shopping and travel.

See the last page of this syllabus for deadlines & opportunities for scholarships, studying Czech abroad or integrating it into your overall curriculum at UF (via minor, certificate or double major).

Prerequisites: CZE1130 or equivalent (latter with instructor's permission)

Classroom COVID-19 policy. The rules listed below will apply to all individuals who participate in lectures or are present in the classroom:



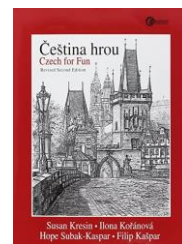
- Only the instructor and students registered for in-person sections are allowed in the classroom.
- Only individuals who are cleared by UF Health to be on campus are allowed in the classroom.
- Face masks (the types approved by UF) must be worn at all the times during class and in buildings. (See link further below to learn which masks are & are not approved and where you can buy them on campus.)
- This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.
- Sanitizing supplies are available in the classroom. You should sanitize your work area when you arrive and right before you leave.
- Eating and/or drinking are not allowed in the classroom at any time (during class or between classes).
- If you experience COVID-19 symptoms (click [here](#) for guidance from the CDC on symptoms of coronavirus), please use the UF Health screening system and follow the instructions on whether you are able to attend class. Click [here](#) for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms.

Failure to follow these policies:

- If students do not follow the above etiquette or create an environment that is deemed hazardous to the health of others, instructors may ask them to leave class. If a student refuses to leave, the instructor may adjourn class or, if a student becomes disruptive, may call UPD for assistance. A report will also be filed with the Office of Student Conduct and Conflict Resolution.
- If you have questions or concerns, please see: <https://coronavirus.ufl.edu/forward-students-families/forward-students-families-health-safety/>

Required Materials:

Texts: We will use materials from the *Reality Czech* textbook, which will be made available over the Canvas course website and <https://realityczech.org>. It's open-source so there's nothing to buy! 😊



Equipment: Although the face-to-face section will primarily meet in person, I plan to conduct class paper-free to reduce risk of coronavirus transmission. You will thus need to access and complete materials housed on Canvas (usually One Drive or Google Drive documents like last semester). **If you have a laptop computer, I strongly urge you to bring it to class—along with earbuds and a microphone** if you have them--as you may also be asked to communicate with a classmate on Zoom.

What if you don't have a laptop or tablet?

- If you anticipate not being able to bring a laptop to class, please print out the in-class materials and bring them to class. (Students can print materials at various locations on campus: see library link

below or see Reitz Union resources.)

- You can also check out a tablet and other computing equipment from the UF library: <https://www.uflib.ufl.edu/computing.html>
- If you are generally in need of a computer but lack funds, consider for applying for an Aid-a-Gator grant. Student Aid will give students up to \$1000 (that does **not** need to be repaid) in emergency situations (like COVID-19): <https://www.sfa.ufl.edu/aidagator/>
- Worst-case scenario: please bring your phone AND tell Holly in advance so she can plan accordingly!

What if you don't have earbuds with a microphone?

- Tell Holly. (I may have some extras.)
- See if you check them out from the library (see above links)

Course requirements (explained below)

Class Participation – 10%, Homework – 15%, Hour 5 Modules – 10%,
Quizzes and Tests – 55%, Final Exam – 10%*

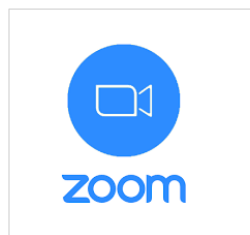
Active Class Participation (Aktivní účast na hodině) – 10%



What do team sports, music ensembles and speaking a language all have in common?

They require your brain, your body and other people! And the more you practice, the better you perform. While you can practice some elements at home alone, to “play” well, you also need to practice together. (And cramming 10 sessions at the last minute won't help!) Accordingly, daily participation in this class is vital and required!

How to participate on Zoom? Log in to Canvas and navigate to *Zoom Conferences* in the left frame. You should then see “*Upcoming Meetings*” in a new window, where you can find that day's class and click either “*Start*” (if you're the first one there) or “*Join*.”



You should mute your microphone while entering Zoom, but you should then unmute yourself when you comment orally during whole-group conversations and when working in pairs or threes. You may also be asked to reply in the chat box for specific activities. **Oral comments on camera and written comments in the chat box are considered participation activities.** If you have technical issues, please consult UF IT Help immediately (352-392-HELP / 352-392-4357) to resolve them and contact your instructor. Daily Zoom sessions will not be recorded by the instructor and may not be recorded by students. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.



To encourage daily practice & good habits, I will award participation points for:

- Attentiveness during class and overall engagement in course materials;
- Being a responsive partner during pair/group work;
- Preparation for class as demonstrated by readiness for class activities (Did you read about and practice new concepts in HW prior to class class? Can you produce topical vocab without delay?)
- **Consistent use of Czech in class.**

💡 **I deduct participation points for the opposite behaviors:**

- Inattentiveness, lack of engagement: texting, Facebooking, doing work for other classes, etc.
- Being disruptive: late & loud entrances, loud wrappers, cell phones not on silent, etc.
- Being an unresponsive partner in pair/group work, failure to engage in assigned pair/group task.
- Being unprepared for class activities: unfamiliar with points from HW, slow to recall expressions.
- **Defaulting to English**; unwillingness or inability to communicate in Czech.

Don't be afraid of making mistakes! They are a natural part of the learning process.

****Absence policy**** --If you don't attend, you can't participate so I expect you to arrive prepared and on time every day! If you *must* miss class due to an excused absence (family emergency, illness, religious holiday or participation in an approved academic / athletic event), please let me know (in advance when possible) and be prepared to provide follow-up documentation. Note that it is *your* responsibility to find out what you missed while absent and to make up any missed work.

Unexcused absences will be reflected in course grade as explained below:

1-4 absences – proportionate % subtracted from *Class Participation* grade
5+ absences – 2% subtracted from overall course grade
Arriving 10 minutes late on 3 occasions = 1 absence.

(I don't subtract points for excused absences, but they will still affect your performance so please contact me if you are gravely ill or expect to miss multiple classes so that I can try to help you catch up!)

Homework (Domácí úkoly) – 15%

Why do homework? It's an excellent way to practice class concepts and receive feedback penalty-free. It's good preparation for exams and even real-life encounters. If you do your homework every day--and do it *thoughtfully*, studying for exams should be a breeze! HW should take **about 1-1.5 hours a night**; if it takes you more or less time, let me know! I can give you tips 😊

How to find and submit nightly homework? Homework assignments can be found in the *Modules* on Canvas. You will find a module for every day of our course which includes homework. Daily homework assignments are divided into two types: those to be done **before class** (to prepare you for what we will do that day) and to be done **after class** (to reinforce what we have done). Homework is most effective if done when it is assigned so all work received more than **2 days** after it is due will be downgraded by half and **NO** late work will be accepted after the respective unit exam.

"Friday Modules" (Páteční moduly); see Modules on Canvas— 10%

Since our 5-credit course only meets 4 hours per week, you will find additional "Friday modules" among the Canvas *Modules*. These modules may invite you to engage Czech culture "virtually"; others may focus on skills (interpretive listening, reading, writing) that students do best on their own timeline. Although they're called "Friday" modules, you will usually have until Sunday evening (5:by 8:00 PM) to complete them. Ideally, they are to be completed on a day when we don't have class (Fri., Sat., or Sun.). Half credit will be given for modules submitted 2 days late; no credit granted for work submitted after 2 days.

Quizzes & tests (Kvízy a testy) – 55%

There will be several scheduled quizzes, five unit tests, and possibly some pop-quizzes (if needed) to keep you on your toes. I will drop your lowest quiz grade at the end of the semester.

Content: You will be tested on the material covered in class and homework and on your ability to perform

in the target language! Quizzes tend to focus on discrete items; exams may include some discrete items but focus on more integrated skills. I grade these two types of assessments differently.

- **Discrete assessments** focus on specific objectives like grammar points or vocabulary items. These are graded discretely, based on the number of correct vs. incorrect items. Grammar and vocabulary mistakes count as 1 point each; spelling mistakes count as ½ point each.
- **Performance-based tasks**, in contrast, will require you to integrate many skills in order to handle a social transaction (i.e., to persuade, find your way, gather information to make a decision, etc.). These sections are graded more holistically--based on how successfully you execute a given task. (You can see some example assessment rubrics on Canvas.) Exams will often include an oral/aural component, whereby you do a role-play or solve a problem with another student. Since you will be required to perform (to speak and comprehend, not just memorize information), **the best practice is regular class participation and nightly homework!**

Make-ups: If you miss a test or quiz for an *excused* reason (see "Absences"), you should contact me to schedule a make-up. Advance notice is typically required for make-up privileges in the case of a non-medical, non-emergency or non-university-approved event.

****Good student bonus**:** Students who have completed **all** unit homework and have **no** unit absences can self-correct their exams and then submit their corrections for extra credit. In this way students can regain up to 50% of the points they originally missed. (For ex: a 70% will be raised to a max of 85%, provided all corrections are accurate.) Quizzes, open-book exams, and oral assessments cannot be self-corrected for additional points.

Final exam (Závěrečná zkouška) – 10%* - April 29, 2021 at 12:30 P.M.-2:30 P.M.

*The final exam is optional: you may take it if you want or need to boost your grade. If you choose **not** to take the final exam, your exam/quiz grade will be worth 65% of your course grade rather than 55%.

The final exam is cumulative, incorporating thematic topics and grammar points from the entire semester. The final will assess reading, writing, listening and speaking skills; more details to be given toward the end of the semester. If you choose to take the final exam, you must **notify me at least 48 hours before our exam time!**

Need a grade boost? Optional extra credit presentation– up to 1%

Your oral presentation (*referát*) should relate to a topic we study in class. You may choose from a list of Czech cultural topics/figures, or you may choose a topic of your own subject to my approval. Further details will be provided later in class. An "A" *referát* grade will raise your final class grade by 1%; a "B" by .50% (with +/- figuring in between); no extra credit for lower grades.

Grading Scale: Grades are based on the point system below:

No A+ at UF		87-89.99%	B+	77-79.99%	C+
93-100%	A	83-86.99%	B	73-76.99%	C
90-92.99%	A-	80-82.99%	B-	etc.	

Last Day to change grade to S/U basis: **Friday, Jan. 29.** More UF grade info can be found here: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

***Tentative* Weekly Course Schedule:** The following schedule outlines the main thematic & grammatical topics we will cover during the semester. We will cover units 6-10 in *Reality Czech* this semester (spending some 11-13 instructional days on each unit), with a test at the end of each unit. You can find detailed unit goals overviews [here](#). Nightly homework assignments can be found on Canvas.

Week / Chapter	Topic
Week 1 / Lesson 6	Sports, hobbies, free time activities time expressions, select motion verbs, <i>do</i> vs. <i>na</i>
Week 2 / Lesson 6	Sports, hobbies, free time activities past tense/used to, comparing past & present
Week 3 / Lesson 6	Sports, hobbies, free time activities instrumental case, modal verbs
Week 4 / Lesson 7	Lesson 6 exam on Monday Daily schedule, routines clock time, dates; <i>se</i> vs. <i>si</i>
Week 5 / Lesson 7	Daily schedule, routines verbal aspect
Week 6 / Lesson 7-8	Daily schedule, routines more verbal aspect Lesson 7 exam mid-week (Wed. or Thu.)
Week 7 / Lesson 8	School/academics & life in the city “liking,” locative case, <i>v</i> vs. <i>na</i>
Week 8 / Lesson 8	School/academics, plans after graduation, academics in Czech Rep. “knowing,” future tense
Week 9 / Lesson 8-9	School/academics & life in the city / Holidays and celebrations more future tense / review of months, stating the date & ordinal #s Lesson 8 exam (Tues. or Wed.)
Week 10 / Lesson 9	Holidays and celebrations dative case (age & indirect objects)
Week 11 / Lesson 9	Holidays and celebrations reciprocal constructions
Week 12 / Lesson 10	Lesson 9 exam (Mon. or Tues.) Travel & transportation review of <i>jezdit</i> & <i>jet</i> , review of “at” & “to”
Week 13 / Lesson 10	Travel & transportation, Czech destinations instrumental case with transit, other motion verbs
Week 14 / Lesson 10	Travel & transportation, Czech travel resources arriving & leaving
Week 15 / Wrap up	Lesson 10 exam (Mon) Review & resources

Holidays & other important dates

- Monday, January 18: no class due to Martin Luther King Jr. Day
- Friday, April 23: no class due to UF reading days (classes end on Wed. April 21)
- Thursday, Feb. 25 & Wednesday, March 24: The administration has allowed for two midweek “recharge days.” If our schedule allows it, we will suspend classes and exams on these days.
- No spring break in Feb-March this year. Our “spring break” took place Jan. 4-10. :-(

ADDITIONAL NOTES

ADA Accommodations: Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the Disability Resource Center by visiting their Get Started page: <https://disability.ufl.edu/students/get-started/>

Please share your accommodation letter with me and let me know your access needs as early as possible in the semester. For further information, please call the DRC at (352) 392-8565, email DRC@ufsa.ufl.edu or visit the DRC web site: <https://disability.ufl.edu/>.

Academic Honesty: All students commit to the Honesty Pledge whereby, “[o]n all work submitted for credit by students at the university, the following pledge is either required or implied: On my honor, I have neither given nor received unauthorized aid in doing this assignment.” Please familiarize yourself with the Honor Code—and the consequences for violating it—here: <https://archive.catalog.ufl.edu/ugrad/1617/advising/info/student-honor-code.aspx>

**** Please note that using Google Translate (or similar tools) to write your assignments constitutes “unauthorized aid” (and is typically quite obvious, even introducing glaring errors)! *****

Online course evaluations: At the end of the semester, you are expected to provide anonymous feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>. I thank you in advance for your input and any comments; they are extremely important in helping me improve my teaching!

Tentative nature of this syllabus: While I don’t expect any deviations from the schedule, assignment descriptions or policies outlined above, I reserve the right to make changes as needed to improve or enhance learning objectives or other pedagogical considerations.

Can’t wait to get started? Check out the following sites (we’ll use some in class):

slovník.seznam.cz/ - my favorite online dictionary
seznam.cz/ - a Czech search engine (find news blurbs, weather, jokes, horoscope, etc.)
recepty.cz/ - cook a Czech dish
zoopraha.cz/ – meet the animals in the Prague zoo – or even adopt one
<http://cinestar.cz/praha-andel/> - pick a movie to see
idos.cz/ - find local & int’l transit info (planes, trains, buses, trams & metro)
jobs.cz/ - find a job in the Czech Republic
radio.cz/ - for both print and audio versions of articles in six languages
czech-tv.cz/vysilani/ – for Czech TV broadcasts
hrad.cz/ - official site of the Czech government
europa.eu/ - (then click on “Portál Evropské unie”) - official site of the EU with Czech link
expats.cz/ - a good resource for those living in the Czech Republic (or just considering it)
praguepost.com/ - Prague’s English language newspaper

Czech language/culture opportunities outside of class:

- **Office hours:** Even if you don't have questions or concerns about the course, feel free to come visit me to read a dialog aloud, go over past homework or chat in Czech. It's an excellent way to sharpen your conversational skills. If there's a Czech topic that interests you, let me know, and I'll try to fit it into our curriculum.
- **Virtual coffee/lunch hour:** An optional hour for students and local Czechs & Slovaks is in the works, when all can gather & chit chat informally (at any level). I'll email you about meeting times soon.
- **Czech films:** Library West has 150+ Czech films; many others are available on YouTube. If you have specific interests, please ask me!

Opportunities & Deadlines!

- **Foreign Language and Area Studies grants.** Apply to CES by **January 29, 2021.** FLAS grants provide tuition and a stipend to help you continue Czech at UF during the 2021-22 academic year or to study intensively overseas this summer (int'l flight, room & board also covered).
<https://ces.ufl.edu/funding/student-funding/foreign-language-area-studies-fellowships-flas/>
- **Add a Czech-related track to your degree!** Interested in a **B.A. degree** in International Studies? Czech language and area studies course can fulfill tracking requirements for the European major's European track. **Minor and Certificate** programs in Central European Studies will also allow you to combine your interest in Czech with a number of disciplines. Visit the CES website <https://ces.ufl.edu/academics/undergraduate-degreesprograms/> for info about its academic programs.
- **Study abroad!** The UF International Center ([UFIC](https://internationalcenter.ufl.edu/)) offers various opportunities to study in Prague so you can continue your language and cultural studies overseas. This year's **(Virtual) Study Abroad Fair is Jan. 25-26.** See more here: <https://internationalcenter.ufl.edu/study-abroad> .