

Dr. Andrea Pham apham@ufl.edu	Class: M - F, 10 th 5:10 – 6:00pm Office hours: M, T, 6:15 – 7:05pm or by appointment.
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This course is a five-credit, face-to-face class. Prerequisites: none. Office hours are **in person with masks**, and virtual. Zoom link for office hours, no passcode: <https://ufl.zoom.us/j/97996771122>

You can email me apham@ufl.edu or directly on Canvas anytime during the term with any questions, concerns, or comments. Check the course on Canvas daily. Please always address the teacher in the email with an addressing term (Dr. Pham or Cô Pham would do).

1. Course description

The course is designed for absolute beginners of Vietnamese or learners with limited Vietnamese language skills. You will learn basic sentence structures and rudimentary vocabulary, and work on all four language skills: listening, speaking, reading and writing.

The first few weeks focus on pronunciation. Authentic and near authentic Vietnamese materials will be used for reading, writing and listening exercises. Practice your speaking skill in class and group discussions. Written assignments include weekly homework, short quizzes, and exams. Verbal assessment is your presentations. Attendance is mandatory.

If some day you have a problem with the internet connection and cannot sign in for class, you can ask for notes from you study group, or sign in during office hours for help.

Course Learning Goals

By the end of the course, students will be able to

- understand simple conversations using basic vocabulary and sentence structures
- answer questions about self and others with basic information
- read and write simple sentences and paragraphs

Specifically: the student is able to

- greet others and introduce yourself with basic information (name, birthplace, years and field of study, occupation, nationality, hobbies, contact information, family, character, and appearance)
- talk about daily routines, schedules
- form a question using question words ‘what, which, who, where, when, how, why?’ tag questions and yes-no questions, and reply using various aspectual modes (done or still doing, etc.)
- talk about a past, current, or future event or plan

2. Textbook and workbook (required). *Additional materials* will be distributed through Canvas.

Order textbook and workbook manual: presslenguyen@gmail.com

A. Textbook: **Let’s speak Vietnamese (LSV). An introduction to contemporary Vietnamese**, 3rd edition 2019 by Lê Phạm Thuý-Kim & Nguyễn Bích Thuận. Lê

Nguyễn Press. ISBN 1397809796015-4-5. It's ok if you use edition 4th, scheduled to come out in mid Aug 2021.

The general page for_LSV:

<https://presslenguyen.wixsite.com/lenguyenpress/lsv-learningtools>

Audio files (vocabulary and dialogs) for 16 chapters (only the first 8 chapters are covered in Fall 20):

<https://presslenguyen.wixsite.com/lenguyenpress/letspeakvietnamese>

Chapter 1 is available for download:

https://83f40804-2b6c-484d-91e7-6e0266afd015.filesusr.com/ugd/2310e2_cc311440147e493c94d206593f6f370b.pdf

The exercises in workbook for Chapter 1:

https://83f40804-2b6c-484d-91e7-6e0266afd015.filesusr.com/ugd/2310e2_5db472e2746b496f9bb33c3e7353091a.pdf

Audio files for **Listening Activities in LSV**

<https://presslenguyen.wixsite.com/lenguyenpress/lsv-listening>

B. Workbook Manual to accompany Let's speak Vietnamese. Lê Nguyễn Press. ISBN 9780979601514.

***Audio files* of Listening Activities in the Workbook Manual:**

<https://presslenguyen.wixsite.com/lenguyenpress/wb-listen>

English dictionary (hard copy, not online dictionary) is strongly recommended.

3. Typing Vietnamese:

<https://yourvietnamese.com/learn-vietnamese/type-vietnamese/>

<http://gate2home.com/Vietnamese-Keyboard>

Choose Vietnamese, then use the keyboard on the screen to type. Copy the text and paste where you want it to be.

If you use a smart phone, you only need to turn on “Vietnamese” for language (besides English).

4. Evaluation:

6 short essays	60 pts	15%
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Homework	60 pts	15%
Exams (15% x 2)	120 pts	30%
5 Quizzes (5% x 5)	100 pts	25%
Two presentations (5%, 10%)	60 pts	15%
Total	400 pts	100%
Conditioned extra credit	20 pts	

Students may come to class with different levels of exposure to the language. Evaluation, therefore, will be based on the **progress each student has made during the course**. The conditioned extra credit is given to those who normally don't miss homework, assignments, etc. The student can do an extra presentation to earn this credit.

5. Weekly schedule

	Topics	Assignments Due
Weeks 1 Aug 23-27	Vietnamese orthography. Tones, consonants and vowels	Practice tones, vowels and consonants. Practice typing Vietnamese
Week 2 Aug 30-Sept 3	Chapter 1 Meeting people	Greetings and name, Introduce people, nationality. HW 1
Week 3 Sept 7-10	Chapter 1 (cont.) Meeting people	Sept 6 Labor Day Tag questions, Self-introduction Essay 1
Week 4 Sept 13-17	Chapter 2 Personal information	Quiz 1 Essay 2, HW 2
Week 5 Sept 20-24	Chapter 3 Daily routines	Quiz 2
Weeks 6 Sept 27-Oct 1	Chapter 3 (cont.) Group presentation 1 Chapter 4	Quiz 3 HW 3 Essay 3
Week 7 Oct 4-7	Chapter 4 (cont.) Academic life, review 1	Oct 8-9 Homecoming Quiz 4
Week 8 Oct 11-15	Chapter 5 Hobbies and pastimes	Exam 1 on Tues Oct 12 HM 4
Week 9 Oct 18-22	Chapter 5 cont.	Essay 4
Week 10 Oct 25-29	Chapter 6 Family and relatives	Quiz 5
Week 11 Nov 1-5	Chapter 6 (cont.)	Essay 5
Weeks 12 Nov 8-11	Chapter 7 Physical appearance	Nov 11 Veterans Day HW 5
Week 13 Nov 15-19	Chapter 8 Character Traits	Essay 6 HW 6
Week 14 Nov 22-23	Chapter 8 (cont.)	Nov 24-26 Thanksgiving
Week 15 Nov 29-Dec 3	Review 2	Exam 2 on Dec 3

Week 16 Dec 6-8	Presentation 2	
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General note: Any component of this syllabus may be *modified* during the semester to accommodate pedagogical need and student progress.

Class notes If you miss a class, check **with your classmates** the materials covered in that class.

Quizzes, exams Exams and short quizzes are given during regular class hours. **Quizzes are pop-up.** *There are no make-up quizzes or exams.* A grade of zero will be assigned to any missed quiz or exam unless you provide **documented medical, technical/emergency reasons**, then the grade for a missing quiz or exam will be prorated at the end of the course. If you had technical issues and cannot login for class that day, please email me as soon as possible.

Homework, posts, and essays Are graded for submissions, not based on mistakes. However, repeated spelling mistakes costs the points. **Every two to three spelling mistakes will reduce 1 point from your total homework grade.**

Presentations Presentations are your verbal tests. Three or four students form a study group. Members in each group work together and support one another during the term. **Fridays** are group work; you choose the format to meet (virtual or in classroom). There are two presentations during the term (5% and 10%), topics approved by the instructor. The first page of your presentation includes **a summary of your presentation in Vietnamese**, and any new vocabulary your classmates need to know to follow your verbal presentation. The list of new vocabulary should be kept to a minimum. For the second presentation, if you want to work on your own, let me know.

Everyone is expected to attend and participate in all presentations. Asking questions is a part of your presentation's grade. All members of the group will receive the same grade.

Participation BE VISIBLE and contribute to class discussions. **Ask questions. Offer answers or comments.**

Attendance policy

Absences due to illness, special curricular requirements including technical issues, or emergency are excused, **and paper documentation is expected** (e.g., a letter from a doctor/infirmar/clinic, police report, receipts for car repair, court orders, funeral arrangements, conferences, job interviews, etc.). Religious holidays are excused. "A student should inform the faculty member of the religious observances of his or her faith that will conflict with class attendance, with tests or examinations, or with other class activities prior to the class or occurrence of that test or activity". You are allowed **two unexcused absences**; having more than two will affect your total grade: deduction of **0.5 %** (2 pts) from the total grade for each absence

without a documented medical reason. **Missing 14 or more classes might result in failing the course. Repeated tardiness** will also reduce your grade. In the event you must miss class, please contact the instructor **prior** to the class meeting and have your absence pre-approved, except for documented emergency.

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Grading policy

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Grading scale & GPA equivalents

A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E, I, NG, S-U, WF
93-100	90-92	87-89	83-86	80-82	77-79	73-76	70-72	67-69	63-66	60-62	0-59
4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	.67	0

Note: A grade of C– is not a qualifying grade for major, minor, Gen Ed, or College Basic distribution credit.

A grade of C (2.0) or better is required to earn an S. Conversely, a grade of C- or below will earn a grade of U.

FAQs for Minus Grades:

<https://student.ufl.edu/minusgrades.html>

Academic Honesty: UF students are bound by The Honor Pledge “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.”

<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>

Students with disabilities There is no requirement for a student to disclose his or her disability.

However, students requesting classroom accommodations must register with the Dean of Students Office and provide documentation to verify the disability: 202 Peabody Hall, Gainesville, FL 32611-5055, (Voice) 352-392-1261, (TDD) 352-392-3008.

<http://registrar.ufl.edu/catalogarchive/0405catalog/student-information/dos.html>

Counseling & Mental Health Resources: Students looking to maintain and improve wellness, or in need of counseling or urgent help should call the on-campus Counseling and Wellness Center (352-392-1575) at 3190 Radio Road, Mon-Fri 8am-5pm. Online services are also available.

“If your friend passes out from substance use or overdose, call 911. Medical Amnesty policy will not punish you or the student in crisis to ensure help is sought for substance-related emergencies.”

Counseling and Wellness Center: <https://counseling.ufl.edu/resources/>

UF Policy on Online Course Evaluations:

“Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.”