

GEW 4401 (0929, 1650, 165C) - German Cities as Cultural Centers

Fall 2021 - 3 CREDIT HOURS

Student-Instructor **Online Meetings: Biweekly on Wednesday 9th/10th periods (4:05- 6:00 pm)**. Class link & office hour Zoom room: <https://ufl.zoom.us/my/plosch> (password: *pixelig*)

- Dates: Aug 25th, Sep 8th, Sep 22nd, Oct 6th, Oct 20th, Nov 3rd, Nov 17th, Dec 1st
- Thirty-minute slots for individual groups will be arranged

INSTRUCTOR & CONTACT INFORMATION: Patrick Ploschnitzki, office: Dauer 263c; Tel.: 352-273-3787; email: pploschnitzki@ufl.edu; Zoom room: <https://ufl.zoom.us/my/plosch>

OFFICE HOURS:

- Tuesdays from 2:30 to 4:00 p.m. in Dauer 263c (for those who prefer to attend via Zoom — use the [class link](#) and the password *pixelig*)
- Thursdays from 3:00 to 4:30 p.m. in Dauer 263c (for those who prefer to attend via Zoom — use the [class link](#) and the password *pixelig*)
- Or by appointment (via Zoom only — use the [class link](#) and the password *pixelig*)

COURSE WEBSITE: <https://ufl.instructure.com/>, then navigate to GEW4401

Acknowledgements:

As instructor of this course, I acknowledge that I am a guest on the traditional territory and homelands of the [Seminole](#) and [Timacua](#) people.

With the College of Liberal Arts and Sciences, I am deeply committed to diversity and inclusion among its faculty, students, and staff. I acknowledge, respect, and value our diverse nature and believe that it furthers our academic achievements and contribution to society and improves our global footprint. Therefore, I am strongly committed to supporting diversity and equal opportunity, eliminating barriers based on race, color, creed, gender, gender identity, sexual orientation, age, religious status, national origin, ethnicity, disability, socioeconomic status, and any other distinguishing qualities.

Course Description & Objectives

[For much of the course description in German, watch the "Einführung zum Kurs".](#)

This course is web-based and offered in a distance-learning format. There are **no classroom meetings**. The course provides instructional and practice materials in various forms that allow students to learn on their own. However, thanks to the collaborative tools in Canvas, students will do a considerable part of their course work in groups. These groups have weekly assignments and meet bi-weekly with their instructor for short feedback sessions. Therefore, students have to keep the two periods indicated in the Registrar's course listing page free for the meetings with the instructor.

Teaching Methods

By using a variety of teaching and learning tools in the Canvas course management system, students will be provided with the necessary information and opportunities to expand their cultural knowledge and practice their language skills in modules focusing on corresponding cultural and grammatical topics. The materials and tools help students to particularly to consolidate and further develop speaking and comprehension skills. Cultural learning takes place through the use of authentic German Web materials and materials prepared by the course designer.

Honor Code

As a result of completing the registration form at the University of Florida, every student has signed the following statement: "I understand that the University of Florida expects its students to be honest in all their academic work. I agree to this commitment to academic honesty and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion from the University."

The instructors of this course fully support the intent of the above statement and will not tolerate academic dishonesty. We, the members of the University of Florida Community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.

All students enrolled in GEW4401 are expected to follow the University of Florida Honor Code (excerpt above). The full text can be found in the [Undergraduate Catalog under Academic Honesty \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)

Student guidelines for ethical behavior can be found in the [Undergraduate Catalog under Conduct. \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)

In-Class Recording

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor. A "class lecture" is an educational presentation intended to inform or teach enrolled students about a particular subject,

including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session. Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

Complaints

Should you have any complaints with your experience in this course please visit the [Distance Learning website \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#) to submit your grievance.

Health Guidelines

In response to COVID-19, the following practices are in place to maintain your learning environment, to enhance the safety of our in-classroom interactions, and to further the health and safety of ourselves, our neighbors, and our loved ones.

- If you are not vaccinated, get vaccinated. Vaccines are readily available at no cost and have been demonstrated to be safe and effective against the COVID-19 virus. Visit this link for details on where to get your shot, including options that do not require an appointment: <https://coronavirus.ufhealth.org/vaccinations/vaccine-availability/>. Students who receive the first dose of the vaccine somewhere off-campus and/or outside of Gainesville can still receive their second dose on campus.
- You are expected to wear approved face coverings at all times during class and within buildings even if you are vaccinated. Please continue to follow healthy habits, including best practices like frequent hand washing. Following these practices is our responsibility as Gators.
- Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
- Hand sanitizing stations will be located in every classroom.
- If you sick, stay home and self-quarantine. Please visit the UF Health Screen, Test & Protect website about next steps, retake the questionnaire and schedule your test for no sooner than 24 hours after your symptoms began. Please call your primary care provider if you are ill and need immediate care or the UF Student Health Care Center at 352-392-

1161 (or email covid@shcc.ufl.edu) to be evaluated for testing and to receive further instructions about returning to campus. UF Health Screen, Test & Protect offers guidance when you are sick, have been exposed to someone who has tested positive or have tested positive yourself. Visit the [UF Health Screen, Test & Protect website](#) for more information.

- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.
- If you are withheld from campus by the Department of Health through Screen, Test & Protect you are not permitted to use any on campus facilities. Students attempting to attend campus activities when withheld from campus will be referred to the Dean of Students Office.
- Continue to regularly visit coronavirus.UFHealth.org and coronavirus.ufl.edu for up-to-date information about COVID-19 and vaccination.

Participation

GEW 4401 (in the Fall semester 2021) is a 3 credit course. **You must set aside at least 12 hours per week for this course.** You will find that spending a couple of hours each day will be much more effective than spending 12 hours the day before the quiz or test. In order to be successful in this course all students must participate fully in all the course activities that are set forth in the module pages each week. For the most part, instructions are provided and these should be self-explanatory.

All assignments are listed in the course calendar by week with specific availability and due dates. You may access this through the Syllabus tab in Canvas.

Course Communications

Essential information for this course will be communicated through your UF email / GatorMail and the Canvas course site. You are expected to check your email regularly during the week.

Course Components

Weekly Introduction Videos

Each week is introduced with a short lecture presentation that will briefly discuss the content of the work in that week and, as needed, place it in the broader context of the course.

Grammar Review Materials/B1-B2 Assessment Review Materials and Assessments/Quizzes

Grammar review materials on some of the Lesson Topics pages help you prepare for the grammar quizzes that are given in modules 1-4. You will be able to take each grammar quiz twice and you will receive the higher of the two scores.

Also, on other Lesson Topic pages, materials on which you will be tested in the weekly B1 assessments (which in any given week will be either a listening comprehension, reading, or writing assessment) is provided in advance so you have a chance to study it in advance and look up any vocabulary you may not know. Because you are able to review the specific materials on which you will be tested in advance, you will take the graded B1 assessments only once.

Midterm and Final Exam

The midterm and final exams will be proctored and available for a specified time. Students are responsible to start these tests at a time that allows them to finish them within their due date and time.

Further details will be provided on exam format and content in the form of course announcements.

Group Activities

Cooperative learning is an essential component in the concept of this course. Each student will be assigned to a small group. Every week there are group assignments that account for 45% of your total grade. Effective group work is essential.

Instructor Meetings

Your group will meet biweekly on Zoom with your instructor during a time frame specified by the registrar's office for the section you are in.

Assessment Taking Instructions

- Read the directions thoroughly!
- Spell accurately! You will not receive credit for incorrectly spelled words.
- Recheck answers before submission for typos.

Any technical difficulties with exams, assignments, quizzes, etc. must have a Help Desk ticket number if you plan to request an extension. The extension request must be submitted within 24 hours of the technical difficulty.

Grade Breakdown

See the Undergraduate Catalog for general [UF Grading Policies \(Links to an external site.\)](#)

Grades for this course will be based on the following:

Assignment	Percentage
Fragen zu den Einführungen	5%

Fragen zu den Durchgängen	5%
Schriftliche Fragen zu den Städten	5%
Fragen zu den Videos	10%
GER Übungen	5%
Voicethreads	10%
Virtuelle Reisen/Präsentationen	20%
Gruppen/Instructor Meetings	10%
Midterm-Prüfungen	15%
Final-Prüfungen	15%

Grading Scale

A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E
100-93	92-90	89-87	86-83	82-80	79-77	76-73	72-70	69-67	63-66	62-60	59-
(4.0)	(3.67)	(3.33)	(3.0)	(2.67)	(2.33)	(2.0)	(1.67)	(1.33)	(1.0)	(0.67)	(0)

Late Work

As a rule, unless a student has a medical excuse or a confirmed family emergency with documentation from the Dean of Students Office, late assignments, quizzes and tests will not be accepted.

Any technical difficulties with assignments must have a Helpdesk ticket number if you plan to request an extension. The extension request **MUST** be submitted within 24 hours of the technical difficulty. Details on how to contact the Helpdesk are on the [Start Here: Contact and Help](#) page.

Contact and Help

Instructor:
Patrick Ploschnitzki

Where do I go for help:

It depends on what type of help you need. Please read the three sections below on course questions, personal questions, and technical questions.

Course Questions

1. DO NOT e-mail your instructor with general course questions. If you have a question about the course, check in the *Start Here* section first.
2. If you can't find the answer to your question there, check the [Course Questions Discussion Board](#) to see if anyone else had the same question.
3. If your question has not already been asked, post the question to the [Course Questions Discussion Board](#).

If you are experiencing technical difficulties, follow the instructions for Technical Help below.

If you have a personal question, follow the instructions for Personal Questions below.

Please allow 24 hours for a response. Questions posted over the weekend will not receive a response until the beginning of the following week.

Personal Questions

Questions of a private nature should be e-mailed to the course instructor using the Inbox tool in Canvas. In all cases, please allow 24 hours for a response. Questions posted over the weekend will not receive a response until Monday.

Examples:

- I think there is an error in my grade for the oral assignment in Kapitel 2 Week 3 (be sure to explain exactly why you think there is an error and provide documentation)
- I have a family emergency and will not be able to complete my work in time for the due dates next week (in such a case, be sure to contact the Dean of Students)
- I am behind in the course and I would like to know how I may catch up (in such a case, your instructor may ask you to come in for a meeting, or in the case of a distance student, talk on the telephone)

Please allow 24 hours for a response. Questions posted over the weekend will not receive a response until the beginning of the following week.

Technical Help

In the event that you have technical difficulties with Canvas, please contact the UF Help Desk at learning-support@ufl.edu, or (352) 392-4357 - select option 2. Walk-ins are also welcome on the ground floor of the Hub if you are on campus. Alternately, you may [file a support ticket \(Links to an external site.\)](#) [\(Links to an external site.\)](#) [Links to an external site.](#) with the Help Desk. If your technical difficulties will cause you to miss a due date, you MUST report the problem to the Help Desk. Include the ticket number that you are given in an e-mail to the instructor to explain the late assignment, quiz, or test.

Types of questions that should be directed to the Help Desk:

4. I can't log into Canvas
5. I have clicked on the "submit" button for my quiz and nothing is happening
6. I can't upload an assignment
7. Canvas has given me an error message and I can't submit my assignment.

Late work that involves technical difficulties with e-Learning MUST be accompanied by a ticket number from the Help Desk. Make ups due to technical difficulties will be handled by your instructor, not the Help Desk.

UF Policies & Services

[UF Student Computing Requirements \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)

[UF Online Student Handbook \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)

Academic Honesty/Honor Code

As a result of completing the registration form at the University of Florida, every student has signed the following statement:

"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity by abiding by the Honor Code."

On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied:

"On my honor, I have neither given nor received unauthorized aid in doing this assignment."

The instructors of this course fully support the intent of the above statement and will not tolerate academic dishonesty, such as plagiarism, cheating and prohibited collaboration.

All students enrolled in this class are expected to follow the University of Florida Honor Code (excerpt above).

- [UF Student Honor Code Full Text \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)
- [Student Guidelines for Ethical Behavior \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)

Students with Disabilities

Students requesting classroom accommodations must first register with the Dean of Students Office. The DOS will provide documentation to the student who must then provide this documentation to the course coordinator, when requesting accommodation. You should contact your instructor and the Disability Resource Center as early in the semester as possible.

Complete instructions for requesting accommodation can be found here:

<http://www.distance.ufl.edu/drc> (Links to an external site.) (Links to an external site.)Links to an external site..

Disability Resource Center

001 Building 0020 (Reid Hall)

(352) 392-8565

accessuf@dso.ufl.edu

<http://www.dso.ufl.edu/drc/> (Links to an external site.) (Links to an external site.)Links to an external site.

Campus Helping Resources

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provide confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

- [Career Resource Center \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#), CR-100 JWRU, 392-1601, career development assistance and counseling
- [University Counseling & Wellness Center \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#), 3190 Radio Road, 352-392-1575
- Student Mental Health, Student Health Care Center, 392-1171, personal counseling
- Sexual Assault Recovery Services (SARS), Student Health Care Center
- [U Matter We Care \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)
- [Veterans and Active Duty Military \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)
- [UF Online Student Resources \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)
- [UF Online Student Handbook \(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#)

Should you have any complaints with your experience in this course please visit

<http://www.distance.ufl.edu/student-complaints> [\(Links to an external site.\) \(Links to an external site.\)Links to an external site.](#) to submit a complaint